

Virginia Conference – Job Description

OVERVIEW

Job Title: Director of Missional Engagement

Department: Connectional Ministries

Supervisor's Title: Director of Connectional Ministries for Innovation and Creativity

Status: Exempt, Full Time

SUMMARY

The Director of Missional Engagement is responsible for overseeing the development, implementation and evaluation of initiatives and programs that promote missional engagement within the Virginia Annual Conference. The Director will work closely with church leaders, staff and volunteers to identify needs, design strategies, and implement effective programs that promote outreach and community engagement.

ESSENTIAL FUNCTIONS

1. Develop and implement comprehensive plans for missional engagement, including goals, strategies and metrics for success.
2. Collaborate with staff and Assistant Director of Missional Engagement to facilitate programs and initiatives that promote outreach and community engagement.
3. Work with church leaders to identify and address areas of need within the community, such as social justice and environmental stewardship.
4. Provide leadership, support and guidance to conference staff and lay leaders involved in missional engagement initiatives, including training, resources, and ongoing feedback.
5. Develop and maintain effective communication channels to promote missional engagement initiatives.
6. Monitor and evaluate the effectiveness of missional engagement program initiatives, making recommendations for improvements as needed.
7. Participate in church leadership meetings and committees as needed, providing input and insights on matters related to missional engagement.
8. Develop and manage budgets for missional engagement initiatives, ensuring responsible stewardship of Conference resources.
9. Build and maintain relationships within United Methodist Connection and stakeholders.
10. Develop and implement programs that promote missional engagement within the Conference.

MAJOR ACCOUNTABILITIES

1. Assist in the development staff and programming teams that will positively impact ministry plan outcomes.
2. Provides ongoing communication with supervisor.
3. Assist in responding to changing ministry needs with creative solutions.
4. Applies the processes and approaches to engage local churches in connectional ministry efforts.
5. Actively participates in connectional ministries and Conference-wide initiatives and teams sharing expertise and performing appropriate team member/leader responsibilities.
6. Represents the Virginia Conference in a variety of settings, communicating the mission/vision and advocating for the Conference as a whole.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED	
Education	Bachelor's degree required in Theology, religious studies or a related field. Master's degree preferred.
Other Specialized Knowledge/Requirements	Membership in The United Methodist Church; knowledge of the United Methodist denominational polity and organizational structure. Program planning, training, and evaluation background and/or community organizing experience. Proficient computer skills,
Experience	Five to seven years of experience leading in a ministry setting or in a role. Strong communication and interpersonal skills. Demonstrated ability to implement missional engagement programs. Understanding of small group dynamics and ability to train and support small group leaders. Ability to work collaboratively with staff, volunteers and church leaders.