



# Lay Speaking Ministries Annual Report To The Charge Conference The Virginia Conference of the United Methodist Church

**Personal Data:**

Name: \_\_\_\_\_  
Charge (If Applicable): \_\_\_\_\_  
Church Name: \_\_\_\_\_ District: \_\_\_\_\_  
Home Street Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State \_\_\_\_\_ Zip: \_\_\_\_\_  
Home#: \_\_\_\_\_ Office #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Personnel/PPR Committee Action:**

Please make contact with the above named Lay Speaker. If he/she is not applying for renewal, please indicate the reason(s) why below. Submit this form for the above named person as part of the material prepared for the Charge Conference.

- Discontinued       Moved       Deceased       No Further Interest

**Registration Status (Please circle the appropriate response)**

New Lay Speaking Minister Candidate	Yes	No
Local Church Lay Speaking Minister (Basic Training Only)	Yes	No
Local Church Lay Speaking Minister Renewal	Yes	No
Certified Lay Speaking Minister Renewal	Yes	No
Lay Pulpit Supply Candidate	Yes	No
Local Pastor Candidate	Yes	No
Seminary Candidate	Yes	No

**Training Status**

Last Training Class Title: \_\_\_\_\_ Year Attended: \_\_\_\_\_  
Sponsor: ( \_\_\_\_\_ ) District: \_\_\_\_\_ Other: \_\_\_\_\_

**Request of the Lay Speaking Minister**

I hereby request recommendation of my pastor, pastor/staff parish relations committee, and charge conference to begin or renew as one of the following:

- Local Church Lay Speaking Minister (Requires Basic Class Only - every three years)  
Lay Speaker Signature/Date \_\_\_\_\_

**Please Only Sign One Line (Local or Certified)**

- Certified Lay Speaking Minister (Requires Basic and Advance Class - every three years)  
Lay Speaker Signature/Date \_\_\_\_\_

**Recommendation of the Pastor**

I recommend concurrence with the request of this person/conference to begin/renew as one of the following:

- Local Church Lay Speaking Minister (Requires Basic Class Only)  
Minister's Signature/Date \_\_\_\_\_

**Please Only Sign One Line (Local or Certified)**

- Certified Lay Speaking Minister (Requires Basic and Advance Class)  
Minister's Signature/Date \_\_\_\_\_

**Recommendation of the Pastor/Staff Parish Relations Committee**

We recommend concurrence with the request of this person to begin/renew as one of the following:

- Local Church Lay Speaking Minister (Requires Basic Class Only - every three years)  
Committee Chair Signature/Date \_\_\_\_\_

**Please Only Sign One Line (Local or Certified)**

- Certified Lay Speaking Minister (Requires Basic and Advance Class - every three years)  
Committee Chair Signature/Date \_\_\_\_\_

**Charge Conference/Church Council Recommendations**

The charge conference of the \_\_\_\_\_ (church or charge) concurs that this person be recognized as one of the following:

- Local Church Lay Speaking Minister (Requires Basic Class Only)  
District Superintendent Signature/Date \_\_\_\_\_

**Please Only Sign One Line (Local or Certified)**

- Certified Lay Speaking Minister (Requires Basic and Advance Class)  
District Superintendent Signature/Date \_\_\_\_\_

**Form 19 Page 2 of 2, Lay Speaking Ministries**

Lay Speakers Name:

During the past year, I have participated in Leading ministries in the following manner:

- My Local Church (select all that apply below)
- As a volunteer at a community agency
- Beyond my local church (select all that apply below)

**Local Church Leadership Activities:**

- Lay Leader
- Admin Board
- Admin Council
- COM
- Education
- Evangelism
- Missions
- Outreach
- Worship
- Finance
- Stewardship
- Teaching
- Trustees
- Congregational Care
- Music
- Staff Parish Relations
- Coordinator - Children
- Coordinator - Youth
- Coordinator - Adults
- Coordinator - Singles
- Coordinator - Family
- Coordinator - Scouting
- Coordinator - Camps
- Coordinator - Prison Ministries

**Beyond the Local Church:**

- District Lay Leader
- District Camp
- Ecumenical Ministries
- Finance
- District Director of Lay Speaking Ministries
- District Mission Project
- Annual Conference District Delegate
- South East Jurisdictional Conference
- Virginia Assembly Center
- Other \_\_\_\_\_

During the past year, I have participated in **Caring** ministries in the following manner: (select all that apply)

- Served as a volunteer in a care-giving institution
- Provided
  - at a hospital, nursing home, or to a shut-in
  - in membership/evangelism visitation
  - served in caring/outreach projects (food pantry, prison ministry, etc.:)
  - other caring activities

During the past year, I have participated in **Speaking** ministries as follows:

- Brought the message in \_\_\_\_\_ worship services
- Served as worship leader in \_\_\_\_\_ worship services
- Delivered \_\_\_\_\_ devotional messages
- Taught special classes
- Other speaking activities
- Additional opportunities

**Personal and Spiritual Growth by the Lay Speaker (Please continue on separate page if necessary)**

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist church; and to improve your skills in caring, leading, and speaking?

**Feedback from the Lay Speaker (Please continue on separate page if necessary)**

Do you believe that you have had adequate opportunity for service as a lay speaker this past year? Yes No  
If no, please explain what you want to do in your local church or district.

What additional Lay Speaking training or support would enable you to better serve your local church or district?

Please list any special skills or training you now have (nursing, counseling, teaching, electrician, etc.). This is voluntary data and would become a part of your district's expertise database.