



Virginia Conference, The United Methodist Church

## Request for Appointment to a Local Church

Deacon in Full Connection and Provisional Deacon

I \_\_\_\_\_ request the following appointment  
*Name of Deacon/Provisional Deacon*

for the upcoming Conference Year, beginning on \_\_\_\_\_:  
*Date*

Reappointment to \_\_\_\_\_  
*Church*

as \_\_\_\_\_.  
*Position title*

New appointment to \_\_\_\_\_  
*Church*

as \_\_\_\_\_.  
*Position title*

Less than full time appointment to \_\_\_\_\_  
*Church*

as \_\_\_\_\_ . Percentage of time \_\_\_\_\_.  
*Position title*

For above requests: *We pledge to insure the best possible setting for the work of ministry and to meet our responsibilities as described in the Book of Discipline).*

\_\_\_\_\_  
*Signature of Staff/Pastor Parish Relations Committee Chair*

\_\_\_\_\_  
*Signature of Deacon or Provisional Deacon*

Date \_\_\_\_\_

**Send this form to your district superintendent and send a copy to the Center for Clergy Excellence by January 31. Penned signatures are required, not a digital signature, although the signed document may be sent electronically.**